

New England Division Train Collectors Association

Board Policy Book **19 October, 2010 Revision**

A. Board of Directors

1. Badges showing name and title shall be provided to all Board Members.
2. No Division officer or BOD member may concurrently hold more than one office, including other train collecting organizations at any given time.
3. All BOD meeting minutes shall be recorded either electronically or by hand under direction of the Secretary and shall be provided by all BOD members within 30 days of the meeting.
4. The BOD has the ability to grant free admission to the trading sessions to any member who has shown exemplary service to the organization.
5. All NETCA Newsletter mailing shall include a copy to all other division Presidents and the TCA Operations Manager, for the purpose of communications.
6. The official address for NETCA shall be the current Secretary's address.
7. The President shall make every attempt to call a BOD meeting within 35 days of a trading session.
8. All BOD members are entitled to four tables at a cost of ten dollars (\$10.00) each at every trading session.
9. The Secretary shall provide to the Treasurer, within 30 days after trading session, an accounting of all monies received, number of pre-registered Members, Member registrations at the door, tables sold, and paid guest registrations.
10. The Commemorative Care Committee shall provide to the treasurer, on a quarterly basis, an accounting of cars sold, refunds given, and all monies received.
11. The Raffle Chairman shall provide to the Treasurer, on a quarterly basis, an accounting of cards sold, refunds given, and all monies received.
12. The Secretary shall maintain and provide the Newsletter editor and the Meet Coordinator with a current membership list at least 30 days prior to each scheduled meet to ensure that all members received a copy of the mailing. In addition, the Secretary shall order from

the National Business Office a current set of NETCA Division members and the National BOD members for the Newsletter Editor to use.

13. There will be no inserts in NETCA mailings other than official NETCA business and paid advertisements.

B. Officers

1. All people in a fiduciary position must be capable of being bonded in an amount determined by the BOD.
2. Use of NETCA stationary by any current or former officer of TCA is excluded for any commercial or political use.
3. The following two BOD members shall be paid quarterly in return for services on a per member per year basis:
 - a. Newsletter Editor \$125.00 per quarter
 - b. Meet Coordinator \$125.00 per quarter

C. Membership

1. NETCA membership shall not be transferred to any other person.
2. Any member who lends or allows his membership card to be used by another individual, or uses a membership card not their own, shall be dropped from NETCA membership. Notification of such action shall be forwarded to the National Membership Committee.
3. Any non-member who uses a member's card for any reason will be denied membership status.
4. A deceased member's spouse will continue to receive all mailings and will be able to attend NETCA meetings for one additional year.

D. Meets/Trading Sessions

1. Trading sessions shall be run under the direction of the Meet Committee.
2. The Vice President, who is also the chairman of the Meet Committee, shall be charged with enforcing membership compliance with all meet rules and regulations.
3. Trading sessions will be held quarterly, nominally the first or second Sunday of March, June, September and December. Changes to this order should be transmitted to the TCA National Business Office at least six (6) months in advance.

4. Admission to the trading session shall be five dollars (\$5.00). Admission for any seniors, age 65 or older, who has been a TCA member for 10 or more years, shall be free.
5. Admission fee refunds will not be given. Any member who pre-registers and cannot attend a trading session will be allowed to attend the next quarter's trading session free.
6. Tables are available to all members at twenty five dollars (\$25.00) per table. Table fees are not refundable unless 7 days advance notice is given to the Secretary.
7. Admission to the trading sessions shall be free for all current Division Presidents, all current and past TCA Presidents and all past NETCA Presidents.